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| **Customer Groups**: This exercise is to assess how well you understood User and System Requirement of your business (and NOT to assess your developer group) | **Your Group No**  |
| **Topic**: Assessment of the Business USER and SYSTEM Requirements Approval **Submission**: Submit an e-copy on Ritaj: **Deadline**: see email |  |

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| **1-Are these items included or submitted to in the approval report? -delete YES or No as appropriate.** |
| Yes/No | The requirement statement/Business description – which you supplied to them.  |
| Yes/No | USER Requirements. |
| Yes/No | SYSTEM Requirements |
| Yes/No | The negotiated COST of project completion.  |
| Yes/No | The negotiated TIMESCALE (delivery time) of project completion.  |
| **2- Do you Approve the USER and SYSTEM requirements? -delete YES or No as appropriate.** |
| Yes/No | Yes, USER requirements are complete and meet my business needs.  |
| Yes/No | Yes, SYSTEM requirements are complete and meet my business needs. |
| Yes/No | No, requirements are not complete- some requirements are missing and are listed below in 3.1. |
| Yes/No | No, requirements are not complete- some requirements are not correctly identified and are listed below in 3.2. |
| **3- Assessment of the cooperation with your developer group** |
| 3.1- Have your respective developer group written the USER and SYSTEM requirement with valid characteristics? If No, list the numbers of requirements that you think are not VALID. |
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| 3.2- Have your developer group put enough effort to understand your business and identify both USER and SYSTEM requirements correctly? If yes, write how well you think they understood your business. If no, write what they failed at to understand your business. |
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| 3.3- Have your developer group been collaborative enough in responding to your discussion? Write a statement on their collaboration, on: how helpful in listening to your suggestions, contacting you to discuss, meeting you to discuss and suggesting ways to improve the efficiency of your business.  |
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| **4- Assessment of your COST and delivery TIME negotiation with your developer group** |
| 4.1- Have the negotiation with your developer group been easy to reach an agreement on a suitable cost and time? If no, write what were the difficulties. If yes, write what particularly was easy to reach an agreement. |
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| 4.2- What were the negotiated COST and EFFORT/TIME relative to your expected ones?  |
| AGREED COST:  | AGREED TIME:AGREED Delivery date: |